

---

# Meeting Minutes

**Meeting Date:** 01/29/2020 - 2:30pm

**Title:** Site Based Meeting

**Location:**

---

Attendance

**Team Members:**

**Guests:** Kayla Neufer, Cindy Smith, Allison McLaughlin, Pedro Morey

**Minutes:** Celebrate recent successes

Review and respond to coaching comments

Approval of last meeting's minutes

Old Business

Indicators to Assess-Create-Monitor

***Indicators Assessed***

***Objectives Planned For***

***Monitor (updates made)***

See comments under each indicator and attached notes.

Additional Agenda Items

**Action Taken:**

Next Meeting

Date: 02/12/2020

Time: 2:30pm

Title: Grade-Level Chairs

Location:

Adjourn

4:30pm

---