

State: _____

Check Yes or No for each Success Marker. Percentage of Yes = Degree of State Implementation

I. Leadership and Decision Making		
The <u>State Administrative Team</u> (by whatever name) designates a <u>State Indistar Leader</u> who facilitates a <u>State Indistar Team</u> .		
A. Designating a State Indistar Leader		
Yes	No	
		IA1. A State Indistar Leader, designated by the State Administrative Team (typically a deputy-level, cross-departmental team), assumes primary responsibility for overseeing Indistar’s implementation.
		IA2. The State Indistar Leader is a member of the State Administrative Team (typically a deputy-level, cross-departmental team) that is responsible for district and school improvement and related functions.
		IA3. The State Indistar Leader prepares quarterly progress reports on Indistar implementation for the Chief State School Officer, State Administrative Team, and other key SEA personnel.
		IA4. The State Indistar Leader or a designee serves as the primary contact for ADI client services regarding Indistar implementation.
		IA5. The State Indistar Leader communicates in a timely fashion with ADI client services regarding changes in the state Indistar system, annual roll-over of forms and reports, and other technical needs.
B. Setting Policy, Plans, and Expectations by a State Administrative Team		
Yes	No	
		IB1. The State Administrative Team (typically a deputy-level, cross-departmental team) is responsible for district and school improvement and related functions and sets and communicates the direction and goals for Indistar implementation in the state.
		IB2. The State Administrative Team meets regularly (typically once a month) and includes on its agenda a review of state Indistar implementation efforts.
		IB3. The State Administrative Team, with input from the State Indistar Team and the field (coaches, districts, schools) establishes the state’s Indistar implementation plan, including state efforts to onboard new districts and schools and promote teaming, culture of candor, focus on professional practice, coaching, and district engagement.
		IB4. The State Administrative Team annually reviews and revises the state’s Indistar implementation plan, including state efforts to onboard new districts and schools and promote teaming, culture of candor, focus on professional practice, coaching, and district engagement.
		IB5. The Indistar statewide implementation plan includes direct, state-provided training and coaching for the lowest-performing districts and schools and ensures that districts assume responsibility for coaching and supervising other schools.
		IB6. The State Administrative Team integrates and streamlines state planning and reporting functions from various divisions within the SEA and uses Indistar for this purpose.
		IB7. The State Administrative Team, with recommendations from the State Indistar Team, provides clear, written expectations (responsibilities, benchmarks, timelines) for coaches, districts, and schools.
		IB8. The State Administrative Team’s expectations for districts and schools include the District Success Markers and School Success Markers.
		IB9. The State Administrative Team designates specific state personnel to serve on the State Indistar Team and outlines their responsibilities in administering statewide Indistar implementation and providing support for districts and schools.

C. Providing a State Indistar Team to Implement the State's Indistar Plan		
Yes	No	
		IC1. The State Indistar Team, with members and duties defined by the State Administrative Team, administers statewide Indistar implementation and support to districts and schools.
		IC2. The State Indistar Team meets monthly to plan and review progress with implementation at the state, district, and school levels.
		IC3. The State Indistar Team uses the reports provided on the State Indistar Administrative Site to obtain data necessary to make improvements in implementation practices.
		IC4. The State Indistar Team recommends to the State Administrative Team modifications in the state Indistar implementation plan and expectations for schools, districts, and coaches.
		IC5. The State Indistar Team includes the District Success Markers and School Success Markers in its training and support for districts and schools.
		IC6. The State Indistar Team ensures that each district and school Leadership Team's progress is reviewed at least once each year and feedback provided.
		IC7. The State Indistar Team ensures that districts and schools are provided appropriate sets of indicators and Wise Ways to guide their improvement efforts.
		IC8. The State Indistar Team develops and makes available training and support for district and school implementation.
		IC9. The State Indistar Team develops targeted training and support for coaches, districts, and schools in response to statewide Indistar usage data trends, patterns, and other information gleaned from reports on the State Indistar Administrative Site.
		IC10. The State Indistar Team, in its training and support for coaches, districts, and schools, encourages the use of Indistar resources such as Wise Ways, Indicators in Action, Indicators Now, Training Modules, and the Indistar website (www.indistar.org).
		IC11. The State Indistar Team trains, supervises, and evaluates the coaches (state personnel and consultants engaged as coaches) assigned to assist districts and schools with the use of Indistar in their improvement processes.
		IC12. The State Indistar Team includes the District Success Markers and School Success Markers in its training and support for coaches, districts, and schools.
		IC13. The State Indistar Team identifies, recognizes, and showcases district and school Leadership Teams that demonstrate exemplary application of Indistar in improving professional practice.

Leadership and Decision Making

Total Yes ____ / 27 = _____% Degree of Implementation for Leadership and Decision Making

II. Support for Districts and Schools		
A. Engaging Districts with Indistar for Themselves and Their Schools		
Yes	No	
		IIA1. The state engages, trains, and supports districts in using Indistar to guide their own district improvement efforts.
		IIA2. The state recommends and supports twice-monthly district Leadership Team meetings focused on district improvement with indicators in Indistar.
		IIA3. The state builds the capacity of district personnel to support Indistar implementation in schools.
		IIA4. The state secures a memorandum of agreement with the district to provide coaching and supervision for school Indistar implementation for schools that do not receive coaching support from the state.

B. Providing Indistar Coaches to Assist Districts and Schools Identified for State Support		
Yes	No	
		IIB1. The State Indistar Team provides training and clear expectations for coaches to successfully assist district and school Leadership Teams.
		IIB2. All Indistar coaches, in addition to other services provided district and schools, assist principals and process managers in establishing strong Leadership Teams that meet frequently and focus on indicator-based improvement.
		IIB3. All Indistar coaches provide the encouragement, support, and reminders to ensure that each district and school Leadership Team meets twice each month, with appropriate membership and attendance, and uses agendas and minutes.
		IIB4. All Indistar coaches review Leadership Team work and progress at least twice each month and enter coaching comments and reviews with at least the same frequency.
		IIB5. All Indistar coaches complete a Coach's Critique for each district and school Leadership Team at least twice each year.
		IIB6. All Indistar coaches offer encouragement, suggestions, and referral to resources to assist Leadership Teams in their focused and high-quality implementation of indicators of effective practice.
		IIB7. All Indistar coaches help Leadership Teams gather, summarize, and report straight-forward and succinct evidence for each indicator's full implementation.
		IIB8. All Indistar coaches routinely orient district and school Leadership Teams to the District Success Markers or the School Success Markers and encourage and support their implementation.
		IIB9. All Indistar coaches, in their training and support for districts and schools, promote teaming, culture of candor, focus on professional practice, coaching, and district engagement.
		IIB10. All coaches, in their training and support for districts, and schools, encourage the use of Indistar resources such as Wise Ways, Indicators in Action, Indicators Now, Training Modules, and the Indistar website (www.indistar.org).

Support for Districts and Schools

Total Yes _____ / 14 = _____% Degree of Implementation for Support for Districts and Schools

***Total Degree of State Implementation of Indistar**

All Yes _____ / 41 = _____% Degree of State Implementation