

AR
MOUNTAINBURG HIGH SCHOOL (Mountainburg School District)
129 HIGHWAY 71 SOUTHWEST
MOUNTAINBURG AR 72946
479-369-2146

School Parent Involvement Policy

**This form was adapted from, *A Toolkit for Title I Parent Involvement*.
Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement*. Austin, TX: SEDL.**

Hint

District

Mountainburg School District

School Improvement Status

Needs Improvement

Grade Levels

9-12

Parent Involvement Coordinator

Misty Christian

Are you Title I Schoolwide?

- Yes
- No
- N/A

Percent of free and reduced lunch

67%

Parent Involvement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

Enter committee members

First Name

Misty

Last Name

Christian

Position

Coordinator

Enter committee members

First Name

Jason

Last Name

Rutherford

Position

Principal

Enter committee members**First Name**

Darla

Last Name

Walker

Position

Counselor

Enter committee members**First Name**

Rosemary

Last Name

Johnson

Position

Science Teacher

Enter committee members**First Name**

Brooke

Last Name

Lockhart

Position

Special Education Teacher

Enter committee members**First Name**

Leslie

Last Name

France

Position

Parent

1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.

The Mountainburg Public Schools Parental Involvement Plan is developed with the help of faculty, staff, administrators, and parents. The Parental Involvement Plans are disseminated to the stakeholders through the Board Policies, including Licensed, Classified, Student, and School and Community. It is also available on the school website at www.mountainburg.org. The policies are available at the Parent Center, District Administration Building and website.

The PIP (Parent Involvement Plan) is reviewed annually in the spring with a Title I meeting to discuss successes and areas needing improvements. This meeting is held in the spring when results of the work being accomplished is near completion and can be evaluated by informal testing and Title I scores kept on our students. Jason Rutherford, High School Principal, is the facilitator of the annual Title I meeting. All stakeholders will be given the opportunity to make recommendations for changes. The PIP makes every effort to involve parents during the school year. At the beginning of the year, an open house is held for all parents and students. Parent Teacher Conferences are held twice a year. During these conferences the PI Committees have an area set up to distribute materials to parents. The District conducts inservice in which the school reviews the ACSIP plan, which includes the Parent Involvement Plan.

Trisha Shepherd is responsible for coordinating these parental involvement activities with other programs in the district, as well as being responsible for establishing a contact person at the Elementary School and the other campuses. This inservice day is used to implement any changes that need to be made for the spring Title I meeting,

assessments, and needs of the community. Title I is also discussed at the Board Meeting in which the ACSIP plan is approved and discussed at the annual Report to the Public. The District makes available any assistance to parents with students with disabilities the ability to participate in any of the activities at school, including Parent Teacher Conferences, PIP committee activities, and any other events at the school. The school will send home report cards each nine weeks, and progress reports between each report card. The language of the PIP is such that all the parents can understand the meaning of the words and content. Parents are involved in the process of the review throughout the year with suggestions, at the Title I meeting, and at the ACSIP meeting. All parents are invited to attend the ACSIP inservice day, Open House and Parent Teacher Conferences. They are made aware of these opportunities through SchoolMessenger, the district Facebook page, and the district website calendar. Parents help to revise, update and improve the PIP so that children in our school fully prepared for the future.

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

The school will provide two scheduled Parent Teacher conferences during the school year. The dates of these meetings are October 20th, 2016, and March 16, 2017. These meetings will be held from 2:30 to 6:30 each day. The parents will be made aware that alternate times may be scheduled at their convenience if these times do not meet their needs. Teachers will hold individual parent conferences with parents in their classrooms. During these conferences parents will be provided with student's grades, summary and explanation of students test scores, RTI information, and the interventions that are being used and the progress that is being made to assist the child in reaching achievement goals that have been set for the student. Parents will be encouraged to express how they will help and support their child in these efforts. The school will encourage parents to be involved in various activities and serve in various roles to to increase parent involvement and support for student learning including book fair helper, Grandparents Day, field trip volunteers, music program performances, open house, veterans day programs, etc.

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

The school will provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment including but not limited to; role play, use of websites including the Department of Education's tools for parents, and nutritional meal planning assistance for parents. Staff development will be offered to teachers and staff in accordance with the State Board of Education Standard and Accreditation of Arkansas Public Schools and School Districts which includes that all districts shall require no fewer than two hours of Professional Development for teachers designed to enhance the understanding of effective parental involvement strategies. No fewer than three hours of Professional Development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate that is conducive to parent participation. The school will provide information about these opportunities via SchoolMessenger, district Facebook page, various social media, a Mountainburg School District App, and the district website.

4. How will your school work with parents to create a School-Parent-Compact?

Mountainburg Public Schools has created a School Compact with parents that is published in the Student Handbook. The district has put together a team of teachers, administrators, staff, and parents who worked together to create this School Compact. The district has a Parental Involvement Committee at each school. The committees meet when they begin to prepare for Open House, Parent/Teacher Conferences, and Family Nights. Agendas are created for these meetings, sign in sheets are provided, and minutes of the meetings are kept.

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

The school will encourage parents to participate in decision making about Title I, Part A Program when we have the Title I meeting on October 17, 2016. We will also invite parents to be involved in our ACSIP meetings as we assess, create, and monitor the various indicators of school improvement as required by the ADE.

6. How will your school provide resources for parents?

The school will provide two scheduled Parent Teacher conferences during the school year. The dates of these meetings are October 20, 2016, and March 16, 2017. These meeting will be held from 2:30 to 6:30 each day. The parents will be made aware that alternate times may be scheduled at their convenience if these times were did not meet their needs. Teachers will hold individual parent conferences with parents in their classrooms. During these conferences parents will be provided with student's grades, summary and explanation of students test scores, AIP and RTI information, and the interventions that are being used to assist the child in reaching achievement goals that have been set for the student. Parents will be encouraged to express how they will help and support their child in these

efforts. The school will encourage parents to be involved in various activities and serve in various roles to increase parent involvement and support for student learning including book fair helper, Grandparents Day, field trip volunteers, music program performances, senior scholarship night, FAFSA work night, grade-level sponsors, grade-level newsletters, district website, district Facebook page, district app available on SmartPhones and Androids, open house, various banquets, athletic department volunteers, and Veterans Day programs.

7. How will your school engage parents in the evaluation of your parental involvement efforts?

A survey will be given to parents during Parent/Teacher Conferences to evaluate the parent involvement efforts the school has made. A link to this survey will also be made available on the school district website for parents to participate in. Misty Christian will be responsible for conducting and collecting the results of the survey given to parents to improve school effectiveness.

8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?

A survey will be given to parents during Parent/Teacher Conferences to evaluate the parent involvement efforts the school has made. A link to this survey will also be made available on the school district website for parents to participate in. Misty Christian will be responsible for conducting and collecting the results of the survey given to parents to improve school effectiveness.

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

The Annual Title I Meeting for the parents of students who participate in the Title I, Part A program will be held on October 17, 2016. The meeting will not be held in conjunction with any other meetings. Information on forms of academic assessments used to measure student progress and information on proficiency level that students are expected to make will be made available at this time. Agenda, sign-in sheets and minutes from this meeting will be generated separately from any other events and kept on file in the school office.

****After completion of this form, the school should print and submit to district for review and approval. Once approved, the school is required to post their School Parent Plan on their website.***